

**Helena Township
Board of Supervisors
Meeting Minutes
2/5/2026 | New Prague Fire Hall**

Call to Order	Regular monthly meeting was called to order by Chairperson Wermerskirchen at 5 p.m. The Pledge of Allegiance was recited.																																
Present	Chairperson John Wermerskirchen, Supervisor Edward Nytes, Supervisor DeAnn Croatt, Treasurer Nathan Hutton, Clerk Heather Taylor DuCharme, Deputy Clerk Kimberly Carlberg, and Tom Johnson. Not present: Deputy Treasurer Patricia Peterson and Road Overseer Jeff Haag.																																
Minutes	Review of proposed 1/9/2026, 1/14/2026, 1/21/2026, and 2/4/2026 minutes. On motion by Croatt/Nytes, minutes accepted and approved as presented; carried unanimously.																																
Claims/Receipts	<p>Review and discussion of claims. On motion by Croatt/Wermerskirchen, adding life insurance through Minnesota Benefits Association for Peterson approved; carried unanimously. Taylor DuCharme to complete form and mail in with claim payment to have Peterson added. Review of SWCD claim pursuant to Haag notes to Taylor DuCharme. Discussion of Quality Green prepayment for discount. Review of claim formatting for Art Johnson Trucking. After review of claims and on motion by Nytes/Croatt, all claims were approved as presented for payment, including checks 7184-7197 and one ACH/EFT totaling \$28,386.36; carried unanimously. Roll call vote: Wermerskirchen – yes; Croatt – yes; Nytes – yes. Treasurer advised Supervisors to transfer amount for all claims from savings to checking. On motion by Croatt/Nytes, transfer from savings to checking in the amount of \$28,386.36 approved; carried unanimously.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th colspan="4" style="text-align: center;">CLAIMS</th> </tr> <tr> <th style="width: 10%;">Check#</th> <th style="width: 15%;">Amount</th> <th style="width: 40%;">Payee</th> <th style="width: 35%;">Reason/Purpose</th> </tr> </thead> <tbody> <tr> <td>ACH</td> <td>\$246.69</td> <td>First Bank & Trust</td> <td>Township Expenses</td> </tr> <tr> <td>7184</td> <td>\$10,016.00</td> <td>Art Johnson Trucking, Inc.</td> <td>Snowplowing/Chipping</td> </tr> <tr> <td>7185</td> <td>\$2,175.00</td> <td>Hakanson Anderson</td> <td>Engineering</td> </tr> <tr> <td>7186</td> <td>\$1,685.00</td> <td>Minnesota Benefits Association</td> <td>Life Insurance</td> </tr> <tr> <td>7187</td> <td>\$232.99</td> <td>Quality Green</td> <td>Park Maintenance</td> </tr> <tr> <td>7188</td> <td>\$4025.91</td> <td>Scott County</td> <td>Salt</td> </tr> </tbody> </table>	CLAIMS				Check#	Amount	Payee	Reason/Purpose	ACH	\$246.69	First Bank & Trust	Township Expenses	7184	\$10,016.00	Art Johnson Trucking, Inc.	Snowplowing/Chipping	7185	\$2,175.00	Hakanson Anderson	Engineering	7186	\$1,685.00	Minnesota Benefits Association	Life Insurance	7187	\$232.99	Quality Green	Park Maintenance	7188	\$4025.91	Scott County	Salt
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7188	\$4025.91	Scott County	Salt																														

7189	\$4,957.16	Scott Soil & Water Conservation	Weed Control
7190-7197	\$5,047.61	Board Members/Employees	Salary/Meeting Fees/Mileage

RECEIPTS

Date	Amount	Payor	Purpose/Reason
1/2/2026	\$23.45	State of Minnesota	Ag
1/12/2026	\$478.29	State of Minnesota	ORI
1/13/2026	\$311.87	City of New Prague	Tax Reimbursement
1/21/2026	\$1,815.88	Title Fusion	Assessment – Warren
1/23/2026	\$3,314.27	Scott County	Tax – YE Settlement
1/31/2026	\$189.44	First Bank & Trust	Interest
1/31/2026	\$21.92	First Bank & Trust	Interest
1/31/2026	\$20.23	Riverland Bank	Interest

Treasurer Report

Hutton presented the following items.

1. Review revisions to January 2026 Treasurer Report. On motion by Croatt/Nytes, Treasurer’s Report for January 2026 as revised accepted and approved as presented; carried unanimously.
2. Review of February 2026 Treasurer Report. City of Jordan has not cashed check from 12/10/2025 yet. Taylor DuCharme to email City of Jordan to follow up. There was an issue with the credit card payment account that Hutton resolved. Review of escrow and funds. On motion by Nytes/Croatt, February 2026 Treasurer’s Report accepted and approved as presented; carried unanimously.
3. Discussion of possible calendaring issues when setting meeting dates at annual meeting next month (4/2, 7/2, and 10/1 regular meetings may need to be pushed out, which would push out the workshops those months).

Art Johnson Trucking, Inc.

Tom Johnson provided an update regarding the following issues.

1. Resident on Willow Lane contacted Wermerskirchen regarding damaged mailbox. Johnson and Haag to work with resident regarding repairs. Johnson has attempted calls to resident but has not received a return call yet. Johnson will drop off temporary mailbox until mailbox can be repaired. Supervisors agreed that in the future any resident whose mailbox is damaged should be mailed a letter.
2. Township is doing well with plowing road maintenance this winter.
3. AJT does pretreating for another township using Scott County pretreat solution and asked if Helena Township wanted this service also. There was discussion of

Supervisor Items	<p>benefits and risks. Taylor DuCharme to check with other township regarding costs. Issue tabled for the time being.</p> <p>4. Johnson contacted Haag about pushing snow drifts from St. Benedict and Juniper and Haag gave the okay.</p> <hr/>
	<p>Supervisors presented the following items for discussion.</p> <ol style="list-style-type: none"> 1. Wermerskirchen brought up mailbox replacement policy. Board discussed policy and addressing different scenarios, facts, and circumstances. 2. Workplace Safety Review scheduled for next meeting with Haag. 3. Supervisors to attend upcoming Scott County meeting due to Meyer plat matter being pulled from consent agenda. Notice of quorum has been posted. 4. Review of Jordan Rural Fire Association meeting, including budget items and number of calls total versus number applicable to township(s) only (townships pay about half of Jordan fire budget but only account for 55/391 or 14% of calls). 5. Discussion regarding upcoming annual meeting preparation. 6. Pond scraping update by Wermerskirchen. It will not be scheduled this year. Delaying until next winter may be better according to Andrew Vistad in case there are other ponds that need attention and all can be done at once to save money. <hr/>
Clerk Items	<p>Taylor DuCharme presented the following items/report.</p> <ol style="list-style-type: none"> 1. Scott County emailed 2026 settlement schedule. 2. Jordan Rural Fire Association follow up regarding scheduling for meeting with Bob Ruppe, Belle Plaine Township, Sand Creek Township, and St. Lawrence Township for later in February. Taylor DuCharme to contact other townships regarding rescheduling meeting for 2/18/2026 because of scheduling conflicts for other proposed dates. 3. MAT intermittent leave email and Township Tuesday. 4. Logo use in emails. 5. Recycling grant money available for 2026 and cohosting event with Spring Lake Township and Cedar Lake Township. Discussion of promoting a cohosted event as well as Mosquito Control tire recycling. <hr/>
	<p>Carlberg presented the following items/report.</p> <ol style="list-style-type: none"> 1. Township was not awarded tree grant request of \$10,275 (out of \$7M available there were \$23M in grant applications). Discussion of requesting donation from Jordan Fire Relief Association. Croatt to send draft letter to Carlberg to review and prepare for signature at the next meeting. 2. Joe Wiita sent a crack/chip seal email for 2026 planning purposes. 3. Wermerskirchen asked Carlberg to have a presentation/review of the new website ready for the annual meeting. Wermerskirchen also asked Taylor DuCharme about possibility of power point.

Annual Audit

The annual audit was scheduled to begin at 6 p.m. but started at 6:25 p.m. Audit began with review of Treasurer and Clerk documents by Supervisors.

1. Review of Treasurer's and Clerk's records and balance reconciliation, including summaries of money received and disbursed from 1/1/2025 to 12/31/2025, including review of tie outs and balancing between Treasurer's records, Clerk's records, and bank statements. The checking account balance is \$1.00 over Treasurer and Clerk records after Treasurer and Clerk reviewed each other's records. Clerk to review records again after meeting and over weekend to attempt to find \$1.00 to balance records. Review of Treasurer's records of bank balances and bank account statements.
2. Reviewed and confirmed Treasurer and Clerk records matched on identification of three disbursements/orders and deposits/receipts from Treasurer's records, Clerk's records, and bank records.
 - a. Supervisors reviewed the following disbursements/orders.
 - i. Wermerskirchen – Check 7044 payable to New Prague Rural Fire dated 5/1/2025 in the amount of \$36,573.93.
 - ii. Croatt – Check 7026 payable to Art Johnson Trucking Inc. dated 4/3/2025 in the amount of \$4,977.00.
 - iii. Nytes – Check 7080 payable to Steve Rynda Construction and Landscaping LLC dated 7/10/2025 in the amount of \$490.00.
 - b. Supervisors reviewed the following deposits/receipts.
 - i. Nytes – Deposit from the State of Minnesota (ORI) dated 6/11/2025 in the amount of \$166.65.
 - ii. Wermerskirchen – Deposit from Scott County dated 6/18/2025 in the amount of \$301,482.60.
 - iii. Croatt – Deposit from the savings account to the checking account dated 6/11/2025 in the amount of \$99,642.34.
3. Motion by Croatt/Wermerskirchen to confirm Treasurer and Clerk books and reports match and reconcile to bank (except for \$1.00), approve Clerk's Annual Audit Report as presented, and approve Treasurer's audit report as presented; carried unanimously. Supervisors, Treasurer, and Clerk signed the Clerk's Summary of Receipts and Orders for submission to the Minnesota Office of the State Auditor by Clerk and Supervisors and Treasurer signed Treasurer's Report.

Motion to Continue

At 7 p.m. on motion by Nytes/Wermerskirchen, meeting continued workshop on 2/18/2026; carried unanimously.

Respectfully submitted

Dated: 3-5-2026


Clerk

Approved

Dated: 3-5-24


Chairperson

TREASURER'S REPORT

DATE: January 8, 2026

FILE COPY

GENERAL CHECKING	\$	32,615.80
JF Ck 7153 outstanding	\$	40,532.17
OPTIMA PLUS SAVINGS	\$	551,031.81
Transfer (to checking)	\$	-
Deposits (none)	\$	209,114.07
Interest 12-31-2025 (Sweep acct)	\$	111.08
Interest 12-31-2025 (Savings Acct)	\$	21.23
	\$	760,278.19
RIVERLAND BANK MM	\$	17,556.27
Interest 12-31-2025	\$	22.22
	\$	17,578.49
RIVERLAND BANK CD's	\$	-
6 month 9-30-2025	\$	102,005.48
12 month 3-31-2025	\$	100,000.00
	\$	202,005.48

GRAND TOTAL \$ 1,012,477.96

NOTE: THE AMOUNTS ABOVE INCLUDE ALL RECEIPTS SINCE THE LAST MEETING.

12/2/2025 Scott County (2nd half)	\$	209,114.07
12/26/2025 State of MN (township aid)	\$	4,165.19
12/8/2025 State of MN (ORI)	\$	65.65
Total	\$	213,344.91
Deposit received after month-end close		
1/1/2026	\$	-
	\$	-

TREASURER'S REPORT

DATE: February 5, 2026

FILE COPY

GENERAL CHECKING	\$	11,052.50
JF Ck 7153 outstanding	\$	40,532.17
ACH Reversed	\$	1,635.94
OPTIMA PLUS SAVINGS	\$	760,278.19
Transfer (to checking)	\$	-
Deposits (none)	\$	3,314.27
Interest 1-31-2026 (Sweep acct)	\$	189.44
Interest 1-31-2026 (Savings Acct)	\$	21.92
	\$	763,803.82
RIVERLAND BANK MM	\$	17,578.49
Interest 1-31-2026	\$	20.23
	\$	17,598.72
RIVERLAND BANK CD's	\$	-
6 month 9-30-2025	\$	102,005.48
12 month 3-31-2025	\$	100,000.00
	\$	202,005.48

GRAND TOTAL \$ 994,460.52

NOTE: THE AMOUNTS ABOVE INCLUDE ALL RECEIPTS SINCE THE LAST MEETING.

1/2/2026 State of Mn (AG)	\$	23.45
1/12/2026 State of Mn (ORI)	\$	478.29
1/13/2026 City of New Prague (TAX)	\$	311.87
1/21/2026 Title Fusion (Warren -RS)	\$	1,815.88
1/23/2026 Scott County (YE Settlement)	\$	3,314.27
Total	\$	5,943.76

Deposit received after month-end close		
1/1/2026	\$	-
	\$	-

Breakdown of YE Settlement

General	\$	795.42
Road & Bridge	\$	1,723.42
New Prague Fire	\$	563.43
Jordan Fire	\$	232.00
	\$	3,314.27

Tally for Funds
2026

Thursday, February 5, 2026		Receipts	Orders Paid	Totals	Monthly Notes
General Fund	\$ 162,203.51	\$ 1,609.03	\$ 9,400.63	\$ 154,411.91	
Road & Bridge	\$ 1,222,611.74	\$ 1,723.42	\$ 14,792.16	\$ 1,209,543.00	
Jordan Fire	\$ (36,680.96)	\$ 232.00		\$ (36,448.96)	
New Prague Fire	\$ 47,801.77	\$ 563.43		\$ 48,365.20	
Interest	\$ 5,975.44	\$ 231.59		\$ 6,207.03	
lot fee	\$ 231,802.77			\$ 231,802.77	
Willow Lane	\$ 10,805.86			\$ 10,805.86	
Soderlund	\$ (11,170.49)			\$ (11,170.49)	
Jaguar	\$ (600.00)			\$ (600.00)	
255th/Willow	\$ (175,650.69)			\$ (175,650.69)	
MarDen	\$ (53,926.02)			\$ (53,926.02)	
Kooper/Lucy/Mark	\$ (182,209.21)			\$ (182,209.21)	
WCLD	\$ (145,189.18)			\$ (145,189.18)	
RS 2/3	\$ (63,296.58)	\$ 1,815.88		\$ (61,480.70)	
	\$ 1,012,477.96	\$ 6,175.35	\$ 24,192.79	\$ 994,460.52	

ESCROW ACCTS

February 5, 2026

	TOTAL RECEIVED	TOTAL DISTRIBUTED	CURRENT BALANCE
MISC PROJECTS			
ROAD PROJECTS			
255th-Willow	\$ 72,800.00	\$ 197,284.48	\$ (124,484.48) Added December 2024
Raven Stream	\$ 68,040.07	\$ 439,060.60	\$ (371,020.53)
MarDen	\$ 19,819.08	\$ 76,301.67	\$ (56,482.59)
Kooper-Lucy-Mark	\$ 128,137.80	\$ 315,866.85	\$ (187,729.05)
West Cedar Lake	\$ 374,900.36	\$ 519,518.61	\$ (144,618.25)

	2024	2025	2026	Total of Checks for Month
GENERAL	\$ 115,500.00	\$ 115,500.00	\$ 127,050.00	
JAN	\$ 10,100.08	\$ 6,495.93	\$ 14,792.16	\$ 24,192.79
FEB	\$ 5,553.88	\$ 5,998.52		\$ -
MAR	\$ 12,195.08	\$ 12,521.72		\$ -
APRIL	\$ 5,190.64	\$ 7,293.24		\$ -
MAY	\$ 31,670.23	\$ 7,037.15		\$ -
JUNE	\$ 12,879.08	\$ 39,273.83		\$ -
JULY	\$ 14,949.94	\$ 8,390.37		\$ -
AUG	\$ 4,264.37	\$ 5,436.35		\$ -
SEPT	\$ 14,969.90	\$ 14,329.79		\$ -
OCT	\$ 3,448.22	\$ 5,495.24		\$ -
NOV	\$ 10,427.69	\$ 7,730.38		\$ -
DEC	\$ 12,462.07	\$ 14,104.13		\$ -
TOTAL	\$ 138,111.18	\$ 134,106.65	\$ 14,792.16	\$ 24,192.79
Funds Remaining	\$ 2,388.82	\$ 393.35	\$ 112,257.84	
R & B	\$ 362,710.00	\$ 249,310.00	\$ 249,310.00	
JAN	\$ 5,869.73	\$ 10,157.39	\$ 9,400.63	
FEB	\$ 7,570.90	\$ 2,162.45		
MAR	\$ 8,114.16	\$ 5,518.51		
APRIL	\$ 5,600.40	\$ 5,959.85		
MAY	\$ 6,337.54	\$ 5,471.39		
JUNE	\$ 77,904.63	\$ 73,393.30		
JULY	\$ 22,496.34	\$ 32,227.52		
AUG	\$ 10,997.79	\$ 5,472.17		
SEPT	\$ 3,728.96	\$ 2,563.86		
OCT	\$ 4,155.30	\$ 54,323.21		
NOV	\$ 9,208.11	\$ 3,713.97		
DEC	\$ 59,234.01	\$ 8,793.72		
TOTAL	\$ 221,217.87	\$ 209,757.34	\$ 9,400.63	
Funds Remaining	\$ 116,492.13	\$ 20,552.66	\$ 239,909.37	
NEW PRAGUE FIRE	\$ 76,169.10	\$ 81,191.00		
JORDAN FIRE (Annual)	\$ 42,587.45	\$ 42,587.45		
JF (Roof)				
JF (truck)				
SPECIAL				
JAN			\$ -	
FEB				
MAR				
APRIL				
MAY				
JUNE				
JULY				
AUG				
SEPT				
OCT				
NOV				
DEC				
TOTAL			\$0.00	

Clerk's Summary of Orders and Claims Town of Helena, Scott County, Minnesota for Fiscal Year Beginning January 1, 2025 through December 31, 2025

Funds	Clerk's Balance Year Beginning	Receipts	Sale of Investments & Transfers from Savings to Checking	Total	Disbursements	Purchase of Investment (bank interest, State of MN, property taxes)	Clerk's Year End	Orders Outstanding	Treasurer's Balance (Bank)
Clerk's Opening Balance	\$ 5,469.06						Interest		\$ -
Property Taxes	\$ -	\$ 546,237.41	\$ 666,797.57	\$ -	\$ -	\$ 5,466.92	ORI		\$ -
Franchise Fees	\$ -	\$ 7,022.43		\$ -	\$ -	1,918.88	P/T		\$ -
Special Assessments	\$ -	\$ 83,766.40		\$ -	\$ -	546,237.41			\$ -
Licenses/Permits	\$ -	\$ 2,400.00		\$ -	\$ -				\$ -
Town Aid	\$ -	\$ 4,873.69		\$ -	\$ -				\$ -
Ag Credit	\$ -	\$ 3,456.69		\$ -	\$ -				\$ -
Gas/Road Allowments	\$ -	\$ 119.00		\$ -	\$ -				\$ -
Other County	\$ -	\$ 1,918.88		\$ -	\$ -				\$ -
General Government	\$ -	\$ 4,475.55		\$ -	\$ -				\$ -
Fire Contract (Jordan)	\$ -	\$ 2,500.00		\$ -	\$ -				\$ -
Interest	\$ -	\$ 5,466.92		\$ -	\$ -				\$ -
ORI	\$ -	\$ 1,918.88		\$ -	\$ -				\$ -
Chair & Supervisors	\$ -	\$ -		\$ -	\$ 25,002.31				\$ -
Clerk & Treasurer	\$ -	\$ -		\$ -	\$ 27,570.60				\$ -
General/Elections/Legal	\$ -	\$ -		\$ -	\$ 111,482.67				\$ -
Fire Contracts	\$ -	\$ -		\$ -	\$ 156,306.13				\$ -
R&B Maintenance	\$ -	\$ -		\$ -	\$ 164,578.82				\$ -
R&B Snow/Ice	\$ -	\$ -		\$ -	\$ 11,885.75				\$ -
R&B Engineer	\$ -	\$ -		\$ -	\$ 49,288.60				\$ -
R&B Construction	\$ -	\$ -		\$ -	\$ 190,195.23				\$ -
Parks/Recreation	\$ -	\$ -		\$ -	\$ 2,591.10				\$ -
Pension Contribution	\$ -	\$ -		\$ -	\$ 6,434.26				\$ -
Insurance	\$ -	\$ -		\$ -	\$ 4,849.00				\$ -
Totals	\$ 5,469.06	\$ 664,155.85	\$ 666,797.57	\$ 1,336,422.48	\$ 750,184.47	\$ 553,623.21	\$ 32,614.80	\$ 40,532.17	\$ 32,614.80
							\$ 1.00		\$ 1.00
							\$ 32,615.80		\$ 32,615.80

Audit Date: 2/5/2026

[Signature]
John Wermerskirchen, Chair

[Signature]
Edward Nytes, Supervisor

[Signature]
DeAnn Croatt, Supervisor

[Signature]
Nathan Hutton, Treasurer

[Signature]
Heather M Taylor DuCharme, Clerk

Savings		Outstanding Checks	
Optima	\$ 760,278.19	City of Jordan	\$ 40,532.17
Riverland	\$ 219,583.97	12/4/2025	
Checking	\$ 73,147.97	Check # 7153	
Total	\$ 1,053,010.13	Total	\$ 40,532.17

Clerk's Register of Receipts Town of Helena, Scott County MN Fiscal Year January 1, 2025 through December 31, 2025

Date	Payment Amount	Payor	Purpose	Property Tax & Other Investments	Franchise Fees	Special Assessments	License & Permits	Town Aid	Ag Credit	Gas Tax Twp Roads	ORI - General	General Government	Fire Contracts	Interest	Transfers From Savings (In)
1/9/2025	\$ 326.65	State of Minnesota	ORI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 326.65	\$ -	\$ -	\$ -	\$ -
1/16/2025	\$ 389.84	City of New Prague	Annexation Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 389.84	\$ -	\$ -	\$ -
1/24/2025	\$ 4,902.92	Scott County Treasurer	YE Settlement Second Half	\$ 4,902.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1/22/2025	\$ 66,957.67	Savings to Checking	Savings to Checking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,957.67
1/27/2025	\$ 2,000.00	City of New Prague	Allon Avenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -
1/31/2025	\$ 347.26	Optima Plus	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 347.26	\$ -
1/31/2025	\$ 257.61	Riverland	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257.61	\$ -
2/5/2025	\$ 8,160.97	Savings to Checking	Savings to Checking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,160.97
2/6/2025	\$ 639.81	Comcast	Franchise Fee	\$ -	\$ 639.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2/14/2025	\$ 6,382.62	Bevcomm	Franchise Fee	\$ -	\$ 6,382.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2/28/2025	\$ 29,953.16	Scott County Treasurer	Road Tax	\$ 29,953.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2/28/2025	\$ 279.76	Optima Plus	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 279.76	\$ -
2/28/2025	\$ 232.96	Riverland	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 232.96	\$ -
3/6/2025	\$ 24,817.23	Savings to Checking	Savings to Checking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,817.23
3/12/2025	\$ 53.32	State of Minnesota	ORI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53.32	\$ -	\$ -	\$ -	\$ -
3/19/2025	\$ 3,600.00	Oxborough WCLD	Special Assessment	\$ -	\$ -	\$ 3,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/24/2025	\$ 3,600.00	Kurkowski WCLD	Special Assessment	\$ -	\$ -	\$ 3,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/31/2025	\$ 86.06	Optima Plus	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86.06	\$ -
3/31/2025	\$ 250.52	Riverland	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.52	\$ -
4/3/2025	\$ 22,405.09	Savings to Checking	Savings to Checking	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,405.09
4/2/2025	\$ 1,000.00	Homes by Tradition	Driveway Permit Escrow	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4/10/2025	\$ 108.33	State of Minnesota	ORI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108.33	\$ -	\$ -	\$ -	\$ -
4/17/2025	\$ 1,883.20	Near North Title (Hauser)	Special Assessment	\$ -	\$ -	\$ 1,883.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4/21/2025	\$ 1,000.00	Cuddington Custom Builders	Escrow (double lot)	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4/30/2025	\$ 166.20	Optima Plus	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166.20	\$ -

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Clerk's Register of Orders Issued Town of Helena, Scott County, Minnesota for Fiscal Year Beginning January 1, 2025 through December 31, 2025

Order	Date	Amount	To	Purpose	Chair & Supervisors	Clerk & Treasurer	General	Fire Contracts	Road & Bridge Maintenance	Road & Bridge Snow & Ice	Road & Bridge Engineer	Road & Bridge Construction	Parks	Pension Contribution	Insurance
ACH	1/22/2025	\$ 638.32	First Bank & Trust	Miscellaneous Twp Expenses	\$ -	\$ -	\$ 638.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6983	1/22/2025	\$ 4,147.00	Art Johnson Trucking, Inc.	Snow Plow Contract	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,147.00	\$ -	\$ -	\$ -	\$ -	\$ -
6984	1/22/2025	\$ 583.75	Bryan Rock Products	Gravel/Rock/Sand	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 583.75	\$ -	\$ -	\$ -	\$ -	\$ -
6985	1/22/2025	\$ 4,765.00	Court & Ruppe PLLP	Legal Fees	\$ -	\$ -	\$ 4,765.00	\$ -	\$ -	\$ -	\$ 673.35	\$ -	\$ -	\$ -	\$ -
6986	1/22/2025	\$ 673.35	Hakanson Anderson	Engineer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6987	1/22/2025	\$ 1,021.84	Minnesota Association of Townships	Membership Dues	\$ -	\$ -	\$ 1,021.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6988	1/22/2025	\$ 45,000.00	AA Endeavors Schoenbauer Farms	Escrow Refund	\$ -	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6989	1/22/2025	\$ 3,200.00	Scott Soil & Water Conservation District	Weed Control	\$ -	\$ -	\$ -	\$ -	\$ 3,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6990	1/22/2025	\$ 2,232.95	Scott County Treasurer	Salt/Seal Coat/Crack Fill	\$ -	\$ -	\$ -	\$ -	\$ 2,232.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6991	1/22/2025	\$ 5.25	SPS Works	Clerk Notary	\$ -	\$ -	\$ 5.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6992	1/22/2025	\$ 49.50	Stuet Printing	Legal Publication	\$ -	\$ -	\$ 49.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6993	1/22/2025	\$ 602.45	Duane Deutch	Salary/Meeting Fees/Mileage	\$ 602.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6994	1/22/2025	\$ 745.20	Edward Nytes	Salary/Meeting Fees/Mileage	\$ 745.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6995	1/22/2025	\$ 857.26	DeAnn Croatt	Salary/Meeting Fees/Mileage	\$ 857.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6996	1/22/2025	\$ 455.80	John Wernerskirchen	Salary/Meeting Fees/Mileage	\$ 455.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6997	1/22/2025	\$ 542.62	Nathan Hutton	Salary/Meeting Fees/Mileage	\$ -	\$ -	\$ 542.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6998	1/22/2025	\$ 1,022.15	Heather Taylor DuCharme	Salary/Meeting Fees/Mileage	\$ -	\$ 1,022.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6999	1/22/2025	\$ 274.59	Kimberly Cariberg	Salary/Meeting Fees/Mileage	\$ -	\$ -	\$ 274.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7000	1/22/2025	\$ 140.64	Jeff Haag	Salary/Meeting Fees/Mileage	\$ -	\$ -	\$ 140.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACH	2/5/2025	\$ 294.29	First Bank & Trust	Miscellaneous Twp Expenses	\$ -	\$ -	\$ 294.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7001	2/5/2025	\$ 1,445.00	Minnesota Benefits Association	Board Member Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,445.00
7002	2/5/2025	\$ 226.10	Quality Green	Park Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226.10	\$ -	\$ -
7003	2/5/2025	\$ 90.00	Steve Nyda Construction and Landscaping	Park Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90.00	\$ -	\$ -

